

Computer Science Association Constitution

Article I: Name of Organization

The name of this student organization shall be known as Computer Science Association (CSA).

Article II: Purpose

The purpose of the Computer Science Association is to develop a better understanding of the theoretical foundations of information, computation, implementation, and application in computer systems.

Article III: Membership

Section 1. Eligibility

Membership in this organization will be open to any interested student meeting criteria. Computer Science Association will not discriminate on the basis of race, color, national or ethnic origin, religion, sex, disability, age, sexual orientation or veteran status.

Section 2. Categories Membership

Only students who are taking classes at A&M-Kingsville may vote on student organization business. Students taking classes at another university may hold membership status, but may not vote and cannot benefit from funds received through Student Organization Funding Committee (SOFC).

Section 3. Selection Process

Application for membership will be open year round. Students must be in good standing with the university and enrolled in at least six (6) credit hours in a regular semester.

Section 4. Attendance

Attendance at all meetings and organizational events is expected.

Section 5. Removal Procedures

Any member or officer who displays a negative attitude or who undermines the activities of the organization shall be removed from the organization. A quorum of fifty percent plus one ($50\% + 1$) must be present at the meeting and a two thirds ($2/3$) vote must be obtained in order to remove the individual for one semester.

Article IV: Meeting

Section 1. Frequency

Meetings shall be held twice a month at a convenient time, to be determined by the officers and members. There must be at least one (1) officers' meeting per month.

Section 2. Procedure

Computer Science Association will follow Robert's Rules of Order, Newly Revised.

Section 3. Quorum

A quorum shall consist of fifty percent plus one (50% + 1) of the active membership and must be present to conduct official business. There must be at least two (2) officers with in the fifty percent (50%) of the quorum.

Article V: Dues

Section 1. Determination

Dues will be set by a general vote of the organizational membership and will be based on the activities planned for the semester.

Section 2. Collection

Dues will be collected by the fourth (4th) meeting of each semester. New members must pay their dues by the second (2nd) meeting of their membership acceptance.

Section 3. Deposit and Withdrawal

Money collected by the organization will be deposited into the Computer Science Association account within three (3) business days of receipt. In order to withdraw money, two (2) signatures are required: that of the advisor and either the president or treasurer.

Article VI: Officers

Section 1. Requirements for Officers

The officers must meet the following requirements:

- a. have at least a 2.00 cumulative GPA at the time of their election and post at least a 2.00 cumulative GPA during the term of office
- b. be in good standing with the university and enrolled in at least six credit hours in a regular semester during the term of office; and
- c. be subject to removal from office by the organization and/or the organization's official university advisor should the student fail to maintain the requirement as prescribed in (a) and (b).

Section 2. Officers and Duties

President ? shall preside over regular and executive meetings, coordinate group activities and communicate with the officers and advisor on all matters.

Vice President ? shall assist the President and preside over meetings in the absence of the President; shall coordinate recruitment and selection of new members during the year.

Secretary ? shall record and distribute minutes at all meetings and check attendance at functions.; shall fill out paper-work pertaining to CSA activities.

Treasurer ? shall collect dues, pay bills, report current balances, oversee other monetary transactions including fund-raising and social activities, and prepare and maintain an annual budget.

Historian ? shall be responsible for a written and pictorial record of the activities and maintain a scrapbook of the Computer Science Association.

Webmaster ? shall record informationn provided by the secretary and historian onto an online database; shall update the website and make sure it is up and running.

Sections 3. Election Process

Elections shall be held at the first (1st) regular meeting during the month April. A quorum must be present and a simple majority vote will win. Newly elected officers shall resume responsibility at the following semester(fall).

Sections 4. Removal of an Officer

Refer to Article III, Section V; an election to fill the vacancy will be held immediately.

Article VII: Advisor

Section 1. Duties

1. Give advice and suggestions on matters of interest to the organization.
2. Inform the President and/or the Membership when the organization may be taking an action that could violate applicable laws and/or policies.
3. Refrain from overriding the organization, its actions, and/or its members, with the exceptions of possible violations of University Policy, as well as violations of local, state, and/or federal laws, or in instances of server liability exposure to the organization and University.
4. Verify expenditures of the organization and manage its account.
5. Serve on the Executive Committee, without a vote.
6. Assist the organization in meeting its goals.
7. Aid in the continuity of the organization by attending meetings and by being available for advice and consultation.
8. Check grades of officers a minimum of one (1) time in January and one (1) time in June.

Section 2. Selection

The advisor shall be selected by the organizational membership once every two (2) years, providing the individual selected is a full-time faculty or staff member at Texas A&M-Kingsville.

Section 3. Removal

The advisor may be removed for deliberate violations of the constitution or for failing to maintain acceptable advisor-officer-member relationships with a two thirds (2/3) majority vote of the membership.

Article VIII: Committees

The officers will take suggestions from the membership for standing or ad-hoc committees. A committee head will be appointed by the president and approved by the officers. It shall meet as needed to accomplish goals.

Article IX: Responsibilities

This organization will adhere to all municipal, state, and federal laws, the Texas A&M University-Kingsville Student Code of Conduct (<http://osa.tamuk.edu/studenthandbook/>) and all university policies and procedures.

Article X: Amendments

Section 1. Proposals

Members wishing to amend the constitution will bring the proposed changes to a regular meeting. The proposal will be discussed at that meeting and voted on at the following meeting. Quorum and majority used is listed in Article IV.

Section 2. Review and approval

The constitutional and by-laws of this organization must be reviewed and resubmitted to the Office of Student Activities every three (3) years. Any revisions to the constitution and/or by-laws must be approved by and filed with the Department of Student Activities.